

# **CANNING VOLUNTEER FIRE DEPARTMENT**

## **Standard Operating Guideline**

### **ACCOUNTABILITY TAGS**

- A. All members shall have two accountability tags with their name, department name and department number on it issued to them.
- B. The accountability tags shall be clipped on the back of the helmet.
- C. En route to an incident all members shall pass a tag to the vehicle OIC, who shall clip it to the accountability ring in each vehicle, Except Tanker, Boat and ATC's
- D. On arrival at an incident the OIC of each unit shall pass the Accountability tags ring to the Accountability Officer and or IC.
- E. Any tags damaged, lost or found, must be given to the Safety Officer ASAP. If no Safety Officer is available, then give tag to a Senior officer.
- F. The seconded accountability tag shall remain on the member's helmet until tasked.
- G. If firefighters are doing interior fire attack, large wildland fires or assisting in Hazmat operations, the remaining tag will be given to an entry officer, or left at the point of entry to be collected when an Entry Officer is available or Accountability Officer.

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H. Upon completing tasks in the hot zone, the accountability tag shall be personally retrieved by the member, allowing the Accountability Officer to account for personal at all times.

I. Do not allow anyone to retrieve your accountability tag for you or retrieve another person's tag when leaving the Hot zone.

J. A PAR (personal accountability report) shall be conducted at regular intervals to account for all personal.

K. On termination of the incident the units OIC shall retrieve their crews tags. Officer in charge of the unit shall make sure his crew gets all tags back.